



General

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Administration

Washington, DC 20405

August 22, 1980

MEMORANDUM FOR: Assistant Secretaries for Management Group

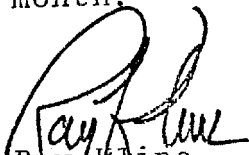
SUBJECT: NAPA Study of General Services Administration

On August 19, Doc Freeman announced a study of GSA functions and organizations to be conducted by the National Academy of Public Administration. Attached for your information is a description of the purpose of the study, the manner in which it will be conducted and the members of the NAPA Panel to lead the effort. Bert Harding will serve as Project Manager.

It is very probable that a number of you will be contacted to be interviewed by the study team to get your personal views on the problem and what ought to be done about it.

In view of this study, Doc and I thought it would be a good idea to defer the meeting of the Assistant Secretaries on the subject of ADP management until after this study has been completed in December. We have specifically asked NAPA to place emphasis on the subject of ADP management, and we are hoping that their product can serve as an important input for our meeting on this subject.

We are proceeding with the development of a GSA Bulletin on significant items on general services that we think you would be interested in. You should see the first one within the month.



Ray Kline
Deputy Administrator

Enclosure

On file GSA release instructions apply.